



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Council Chambers Pudsey Town Hall Robin Lane LS28 7BL

Wednesday, 28th February, 2018 at 1.00 pm

Councillors:

A Carter
Mrs A Carter
R Wood

Calverley and Farsley;
Calverley and Farsley;
Calverley and Farsley;

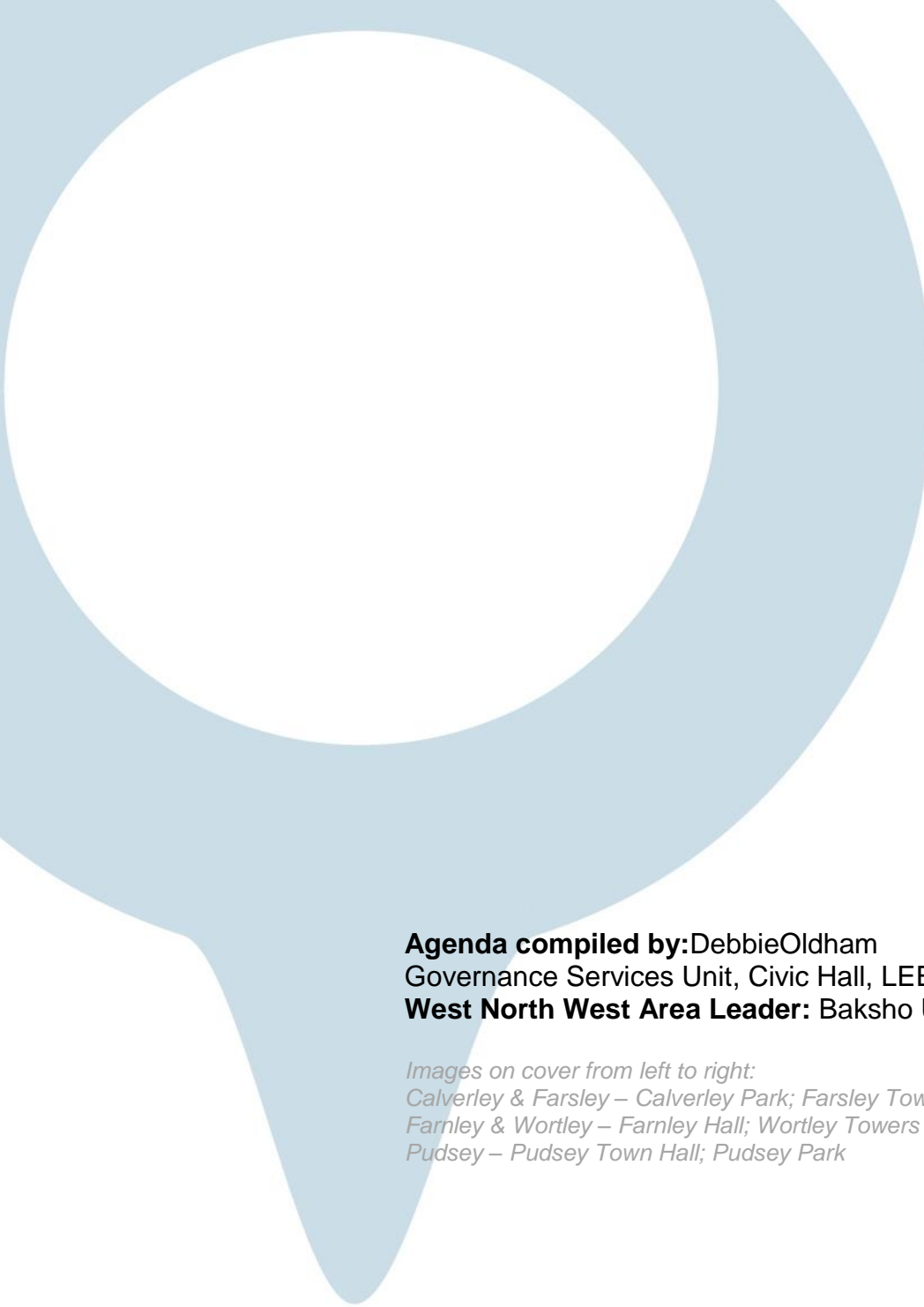
A Blackburn
D Blackburn
T Wilford

Farnley and Wortley;
Farnley and Wortley;
Farnley and Wortley;

M Coulson
J Jarosz
R Lewis

Pudsey;
Pudsey;
Pudsey;





Agenda compiled by:DebbieOldham
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal Tel: 395 1652

*Images on cover from left to right:
Calverley & Farsley – Calverley Park; Farsley Town Street
Farnley & Wortley – Farnley Hall; Wortley Towers
Pudsey – Pudsey Town Hall; Pudsey Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the Outer West Community Committee held on 22nd November 2017.</p>	1 - 8
8			<p>MATTERS ARISING</p> <p>To note any matters arising from the minutes.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Calverley and Farsley; Farnley and Wortley; Pudsey		FINANCE UPDATE REPORT To receive the report of the West North West Area Leader which provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots. (Report attached)	9 - 14
10	Calverley and Farsley; Farnley and Wortley; Pudsey		DATES, TIMES AND VENUE REPORT The report of the City Solicitor is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored. (Report attached)	15 - 18
			VENUE DETAILS AND MAP Council Chambers Pudsey Town Hall Robin Lane LS28 7BL	19 - 20

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 22ND NOVEMBER, 2017

PRESENT: Councillor M Coulson in the Chair

Councillors A Blackburn, D Blackburn,
A Carter, Mrs A Carter, J Jarosz, R Lewis
and T Wilford

CHAIRS COMMENT

The Chair welcomed everyone to the meeting.

24 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

25 Exempt Information - Possible Exclusion Of The Press And Public

There was no exempt information on this occasion.

26 Late Items

There were no late items.

27 Declaration Of Disclosable Pecuniary Interest

There were no declarations of disclosable pecuniary interests made.

28 Apologies For Absence

Apologies for absence had been received from Cllr. R Wood.

29 Open Forum / Community Forum

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

Chair was in receipt of an email From Mr Martin Stanley a resident of Pudsey who had attended the Community Committee workshop on the Transport Conversation held in September 2016. The Chair read the email to the Committee:-

Draft minutes to be approved at the meeting
to be held on Wednesday, 28th February, 2018

“I note with dismay some of the comments in the report compiled by Aecom, but I believe these must be viewed in the context of the construction of the cycling facilities was ongoing whilst the survey was being undertaken.

Therefore congestion was prevalent due to the construction, and the benefits of the scheme had yet to be realised. While I too think the scheme is not perfect, it is definitely the direction that we should be going and as evidenced by the recorded numbers of people using it, has enabled people to switch to cycling.

I would also like to raise an inaccuracy in the Summary of discussion document of the meeting on 28th September 2016. (Attached)
It notes:

Workplace car parking scheme - like Nottingham?

This was my suggestion and should in fact read:

Workplace parking levy - like Nottingham.

The former makes it sound like I suggested more workplace parking, when in fact the levy is designed to incentivise workplaces to invest in sustainable and public transport. The money raised by the levy is ring fenced for sustainable and public transport improvements.

I would appreciate if this error could be noted and rectified.”

The Chair requested that this was included within the formal minutes.

The Community Committee noted the error and informed Transport Services Officers of the error

The Chair had been made aware that Mr Lodge also a resident of Pudsey was attending the meeting and wished to ask a question in relation to Item 9 - Leeds Health and Care Plan: Inspiring Change through better conversations with citizens. However, Mr Lodge had requested that he wished to listen to the presentation first and then if necessary ask his question. The Chair was agreeable to this and informed the Committee Members of his intention to allow Mr Lodge time to ask his question at the end of the presentation.

30 Minutes

RESOLVED - The minutes of the meeting held on 27th September 2017 were approved as a correct record.

31 Finance Update Report

Members considered a report of the West North West Area Leader which provided the Committee with an update on the budget position for the

Draft minutes to be approved at the meeting
to be held on Wednesday, 28th February, 2018

Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots.

Members' attention was drawn to point 9 of the submitted report informed Members that an allocation of £104,670 had been received for the 2017/18 financial year. Members heard that after project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was £112,237.06. This funding had been committed to 26 projects for 2017/18. Table 1 of the submitted report outlined Wellbeing applications which had been approved since the last meeting.

Members were informed that Appendix 1 of the submitted report showed details of monitoring returns provided by Wellbeing projects funded in 2017/18. It was noted that some projects were still to provide monitoring information.

Members were also informed of the latest update from the Council's Finance Department showed there was £33,900 in capital monies available for allocation in 2017/18.

It was noted that the Youth Activities Fund had now been fully committed, although there could be some underspends.

The Committee heard that Members representing all 3 wards had met on 10th November to discuss the Community Infrastructure Levy (CIL) and how they wished to use the money for the allocation of the Community Committee element of the Neighbourhood Fund in Outer West. The recommendation was that any funds raised through CIL would be retained by the ward in which it was generated.

Members discussed the funding of bands in the parks, Members agreed in principle to fund the bands in the parks project for next year 2018/19.

RESOLVED – To:-

- Note the current budget position for the revenue Wellbeing Fund for 2017/18 and applications that had been approved since the last meeting at Table 1 of the submitted report.
- Note the content of the end of year monitoring returns for projects funded in 2017/18 at Appendix 1 of the submitted report.
- Note the current budget position for the small grants and skips
- Note the current budget position for the Capital Wellbeing Fund for 2017/18.
- To agree in principle the funding for bands in the park for 2018/19.

32 Leeds Health and Care Plan: Inspiring Change through Better Conversations with Citizens

Head of the Leeds Health and Care Plan, Health Partnerships, Paul Bollom was at the Community Committee to present the report on Leeds Health and Care Plan: Inspiring Change through Better Conversations with Citizens.

Cllr. Josie Jarosz as the Community Committee Champion for Health, Wellbeing and Adult Social Care introduced the item. Cllr. Jarosz thanked the Chair for allowing Mr Lodge to ask his question at the end of the item.

Cllr. Jarosz said that this report tried to be open, honest and transparent in its approach on the Health and Care Plan for Leeds and how the city intended to spend money on services.

Hannah Howe, Director of Forum Centre as a third sector partner spoke to the presentation.

Ms Howe explained that the new plan joined up all health care services including those from the third sector giving them a voice in the plan for Leeds.

Ms Howe said that the Leeds Health and Care Plan was the city's approach to closing the three gaps that had been nationally identified by health, care and civic leaders. It was noted that these gaps had been identified as being health inequalities, quality of services and financial sustainability. She went on to say that the plan provided an opportunity for the city to shape the future direction of health and to transition towards a community focused approach, which understood that good health was a function of wider factors such as housing, employment, environment, family and community.

The Committee heard that the main drain on the health service was not always medical but supportive intervention, this new plan recognised the need for support services that could be offered within the city.

Leeds want to focus on having great preventative services and were putting more resources into prevention and support services especially in relation to mental health.

A copy of the proposals to be addressed by the Health and Care Plan was tabled at the meeting. It focussed on the key areas of the plan as Prevention, Self-Management and Proactive Care, Optimising Secondary Care and Urgent Care and Rapid Response and set out key actions to be undertaken.

The Community Committee were informed that communities would be consulted as the Health and Care Plan evolved.

Dr Keene, a GP at West Leeds Family Practice and representing the Pudsey GP's was at the meeting and addressed the Committee.

Dr Keene said that the success of the plan would be good communication across the services and agencies. He explained that there were difficulties at present with the different services often spread across a location and using different systems. However, this was being addressed through the plan with

partnerships forming and coming together as neighbourhood teams to form Hubs bringing better communication and consistency in approach by services and agencies.

Mr Lodge a resident of Pudsey at the discretion of the Chair had been given permission to ask a question at the end of the presentation.

Mr Lodge explained to the Committee that his wife had dementia and although a care plan had been put together by staff at St Mary's Hospital there was an issue with carers not turning up through the day. He was of the view that better communication across services and agencies was still required.

Mr Lodge also queried the fact that if the report was to be as open, honest and transparent as possible why were there no figures on spending and savings within the report.

Paul Bollom responded saying that they were open about the figures involved however they were unable to enter this information into the report as this was a continual living issue and any information that could be used was set against historical information. It was noted that £700 million needed to be saved and that doing nothing was not an option. It was also noted that the Chancellor of the Exchequer was at the time of this meeting delivering his speech in relation to the Budget and that figures could change.

Mr Bollom also said that better self-management similar to those in Europe would provide better outcomes and services but this required more work. He also explained that information in relation to the Health and Care Plan, spending and savings were transparent through work at the Health and Wellbeing Board.

Members discussed the following points:-

- The need to keep Councillors updated on the Health and Care Plan
- Suggested a briefing session for a future meeting on Mental Health issues specifically in the work place
- The boundaries covered by the Neighbourhood Teams
- Keep conversations going with Elected Members and the community
- To ensure that information is dealt with appropriately and understood by all parties.
- Funding required for third sector to continue supporting work
- For all staff in all the health services to be on board with the Health and Care Plan for the services to be able to work together
- The third sector to be included in Neighbourhood Team meetings to discuss and address areas of work, support and funding issues
- Inequalities to be addressed
- For the third sector to talk and support all areas of the Council and communities as well as the Healthcare Partnerships.

- Need to do more work around mental health issues as this is an increasing problem and Leeds wants to be seen as a compassionate city.
- More work to be carried out in relation to health across departments such as housing, areas of the city and across other cities

The Chair said that he welcomed the Health and Care Plan and thanked the officers for the presentation. He hoped that Councillors would be kept up to date to assist them with their work in the communities that they serve.

RESOLVED – That the Community Committee:-

- Support the updated Leeds Plan as a basis for conversation with citizens on the future of health and care.
- Actively support widespread conversation and discussion of the Leeds Plan and narrative to encourage feedback and comment
- Support the emerging model of Local Care Partnerships and actively engage with their development in their communities

33 Leeds Transport Conversation update - Public Transport Investment programme (£173.5m), Outer West update, and Leeds Transport Strategy development

The Chair again read an email that he had received from a local resident at the start of this presentation as Gary Bartlett, Chief Officer, Highways and Transportation had not been present at the start of the meeting. Minute 29 refers.

The Community Committee had received the report of the Chief Officer Highways and Transport, Gary Bartlett which updated the Members on the Leeds Transport Conversation following the report, presentation and workshop at the Committee in September 2016.

The Chief Officer explained that from the feedback received residents had provided suggestions they wished to see on both short and long term improvements. He said that it was not surprising that people had fed back they preferred to travel by car for the following reasons; comfort, door to door, and reliability rather than use public transport.

The Chief Officer said that overall the response to the survey had been high and that a total to 680 respondents were from the Outer West area this was 8% of the overall feedback returned. The top three priorities for transport investment indicated by the Outer West respondents was:-

- Criticism of the cycling improvements/waste of money
- Invest in tram system
- More reliable bus service

It was also noted that other key issues highlighted were improvements to cycle facilities, expanded rail service, tackling traffic congestion,

cheaper/better bus fleets, better connections with surrounding areas and a more frequent bus service.

The Chief Officer provided examples of work already ongoing in the Outer West area this included:-

- Highway improvements to roundabouts at Thornbury and Rodley
- Improved parking at New Pudsey Station and were currently looking at improving access also.

The Members noted that the two park and ride schemes at Elland Road and Temple Green were being well used and it was hoped that other park and rides would be completed in the future.

Neil Wallace from WYCA was also at the meeting. He provided Members with information on investment into the bus services.

Mr Wallace informed the Members that by 2020 Leeds would have 248 new buses. The new buses would all be of the low emission standard, have free wifi and next stop announcements. He said that not only were First Bus to use low emission buses but also Arriva and Transdev were committed to this.

The Committee heard that the bus services were looking at improvements to the following:-

- the reliability of the buses;
- long journey times;
- poor connectivity between bus and rail networks

Mr Wallace advised Members that the bus service was developing a scheme for more real time information in shelters and on bus stops where no shelter was provided.

In response to Members questions the Committee were provided with the following information:-

- To address issues of air quality the bus services First, Arriva and Transdev would be converted to electric buses by 2020. It was noted that electric buses were already being trialled in Leeds.
- That buses had an agreement that engines would not be left idling in centre but this was the responsibility of individual drivers. It was noted that many of the buses now had stop start technology and when an engine has been idling for 4 minutes the engine stops.
- The low emission buses were at Euro 6 standard.
- The first trials of electric double decker buses had been successful
- The proposed Stourton Park and Ride will be an improvement on the Elland Road and Temple Green park and ride and will improve journey times into the city centre
- Three railway stations had been identified for funding within the £173.5 million. However, it was not known if the station at Wortley was to be reinstated. Officers were to take this back to check and inform Farnley/ Wortley Ward Members.

The Chair welcomed the improvements at New Pudsey Station with the increase in parking facilities, but expressed concerns that train lengths also needed to increase if people were to use the trains.

The Committee heard that from 2019/20 the rail network was to introduce trains which would be able to take larger number of commuters.

RESOLVED – The Community Committee:-

- To note the feedback from the Transport Conversation and its input into the £173.5m public transport improvements and informing a wider transport strategy for the City and the Outer South area over the next 20 years.
- To note the overall progression of Leeds Transport and £173.5m public transport schemes in Leeds overall.
- To note progression of major transport schemes with the Outer West area.
- To provide feedback to the West Yorkshire Combined Authority on the proposals for the Transport Hubs and network proposals.

34 Date and time of next meeting

To note that the next meeting of the Outer West Community Committee will be Wednesday 28th February 2018 at 1.30pm.



Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

Report author: Harpreet Singh 336 7862

Date: 28 February 2018

For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots.
2. The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.
3. The report also outlines the applications received through the open funding round for funding in the 2018/19 financial year.

Main issues

4. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
5. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.

6. In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding.
7. The Community Committee also received an allocation of Capital Funding in 2017/18.
8. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding, equality and diversity; and be unable to cover the costs of the project from other funds.
9. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to **eliminate** discrimination, advance **equality** of opportunity and **foster** good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help integration). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Wellbeing Revenue Budget Statement 2017/18

10. The Outer West Community Committee received an allocation of **£104,670** for the 2017/18 financial year. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£112,237.06**. This funding was committed to **26** projects for 2017/18. **Table 1** below outlines the Wellbeing Applications which have been received or approved since the last meeting of the Outer West Community Committee.

Table 1: Wellbeing Revenue applications received for consideration or approved

Project Name	Organisation / Department	Amount Requested	Amount Approved
Owlcotes Phase 2	Seagulls	£5,184	£5,184

11. The Wellbeing Revenue 2017/18 budget is fully committed.

Small Grants & Skips

12. The Small Grants & Skips budget for 2017/18 is fully committed.

2017/18 Wellbeing Capital Projects

13. In addition to Wellbeing revenue the Community Committee also receives an allocation of capital funding. The Outer West Community Committee has allocated capital funding to five projects for 2017/18. The latest update from the Council's Finance Department shows there is **£32,900** in capital monies available for allocation.

2017/18 Youth Activities Fund

14. In 2017/18, the Outer West Community Committee received a sum of **£37,690** Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
15. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£42,436.61** which has now been fully committed.

Wellbeing and Youth Activity Fund Budget Position 2018/19

16. The Wellbeing funding round for 2018/19 received 24 applications for revenue funding totalling £106,392.
17. Four applications for Capital Funding were received totalling 15,083.00.
18. The funding round received 8 applications for Youth Activities Funding totalling £42,065.
19. These applications will be assessed against the funding criteria for the Outer West Wellbeing Fund at the Wellbeing funding Meeting on 28 February. Members will review the applications in detail and agree the projects that should go forward for consideration. A list of these projects will be provided as supplementary information to this report at the Community Committee meeting.

Newsletter

20. The Communities Team produce newsletters at each round of Community committees as a means of communicating business to the public. At Appendix 1 is the latest OW newsletter.

Corporate considerations

a. Consultation and Engagement

21. The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through Youth Engagement events.

b. Equality and Diversity / Cohesion and Integration

22. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

23. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

24. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

25. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

26. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

27. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

28. The Committee is asked to:

- Note the current budget position for the revenue Wellbeing Fund for 2017/18 and applications that have been approved since the last meeting at **Table 1**
- Note the current budget position for the small grants and skips
- Note the current budget position for the Capital Wellbeing Fund for 2017/18
- Note the current budget position for the Youth Activities Fund for 2017/18
- Consider the projects listed in the supplementary information report, which will be tabled at the meeting
- To approve the Community Committee Newsletter

Background information - None



Winter 2017

Outer West Community Committee

Covering Calverley & Farsley, Farnley & Wortley and Pudsey Wards

Outer West Youth Summit

The Outer West Community Committee hosted a Youth Summit, which was held in Leeds Civic Hall, Friday 6th October. 35 children attended from Cobden Primary School, Farsley Farfield Primary School, Five Lanes Primary School, Park Spring Primary School, Pudsey Grangefield School, Swallow Hill Community College, Swinnow Primary School.



The young people enjoyed meeting their local Councillors, trying activities and a tour of the Council Chambers.

They visited Leeds Beckett University for lunch which gave them chance to experience a university campus.

The focal point for the event was the consultation exercise carried out by the young people, who had a budget of monopoly money and examples of real life activities. The young people acted as representatives for young people in their area and had to spend their budget and prioritise the activities. This gives an indication of the types of activities young people would like in the Outer West area. This information will be used to help the allocation of Youth Activity Funds 2018 /2019.

Swinnow Community Centre

Wins Award

Swinnow Community Centre has won Community Organisation of the Year at Leeds Compassionate City Awards. Swinnow one of the few community centres which is currently fully managed and operated by local volunteers. They offer a wide range of activities with something suitable for everyone, whatever their age or lifestyle.

Well done to everyone at Swinnow Community Centre!



Your Community Committee

Community Committee dates for 2018 / 2019 will be agreed at the next Outer West Community Committee which will take place 28th February 2018

Please email west.north.west@leeds.gov.uk or call 0113 3367856 for further information or to be added to our mailing lists.

About your Community Committee

The Outer West Community Committee is attended by councillors and local residents from Calverley & Farsley, Farnley & Wortley and Pudsey wards.

The role of the Committee is to improve local service delivery and ensure resident voices are heard.

They also invest their 'Wellbeing' Funding and Youth Activities Fund monies in community projects within the three wards.

Community Committee Members

Calverley and Farsley Ward



Cllr Amanda Carter



Cllr Andrew Carter



Cllr Rod Wood

Farnley and Wortley Ward



Cllr Ann Blackburn



Cllr David Blackburn



Cllr Terry Willford

Pudsey Ward



Cllr Josie Jarosz



Cllr Mick Coulson
(Chair)



Cllr Richard Lewis

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Communities Team West

0113 3367856



Report of the City Solicitor

Report to: Outer West Community Committee, [Calverley & Farsley, Farnley & Wortley and Pudsey]

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 28th February 2018

For decision

Dates, Times and Venues of Community Committee Meetings 2018/2019

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2017/18, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2017/18, this report seeks to schedule four Community Committee business meetings as a minimum for 2018/19. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2017/18, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2018/19, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2018/19 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2018/19 is as follows:
 - Wednesday 18th July 2018 – 1pm
 - Wednesday 26th September 2018 – 1pm
 - Wednesday 28th November 2018 – 1pm
 - Wednesday 20th February 2019 – 1pm

It is proposed for all meetings to take place in Council Chambers, Pudsey Town Hall.

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Wednesday at 1:00pm - and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2018/19, Members are requested to agree the arrangements for the same period.

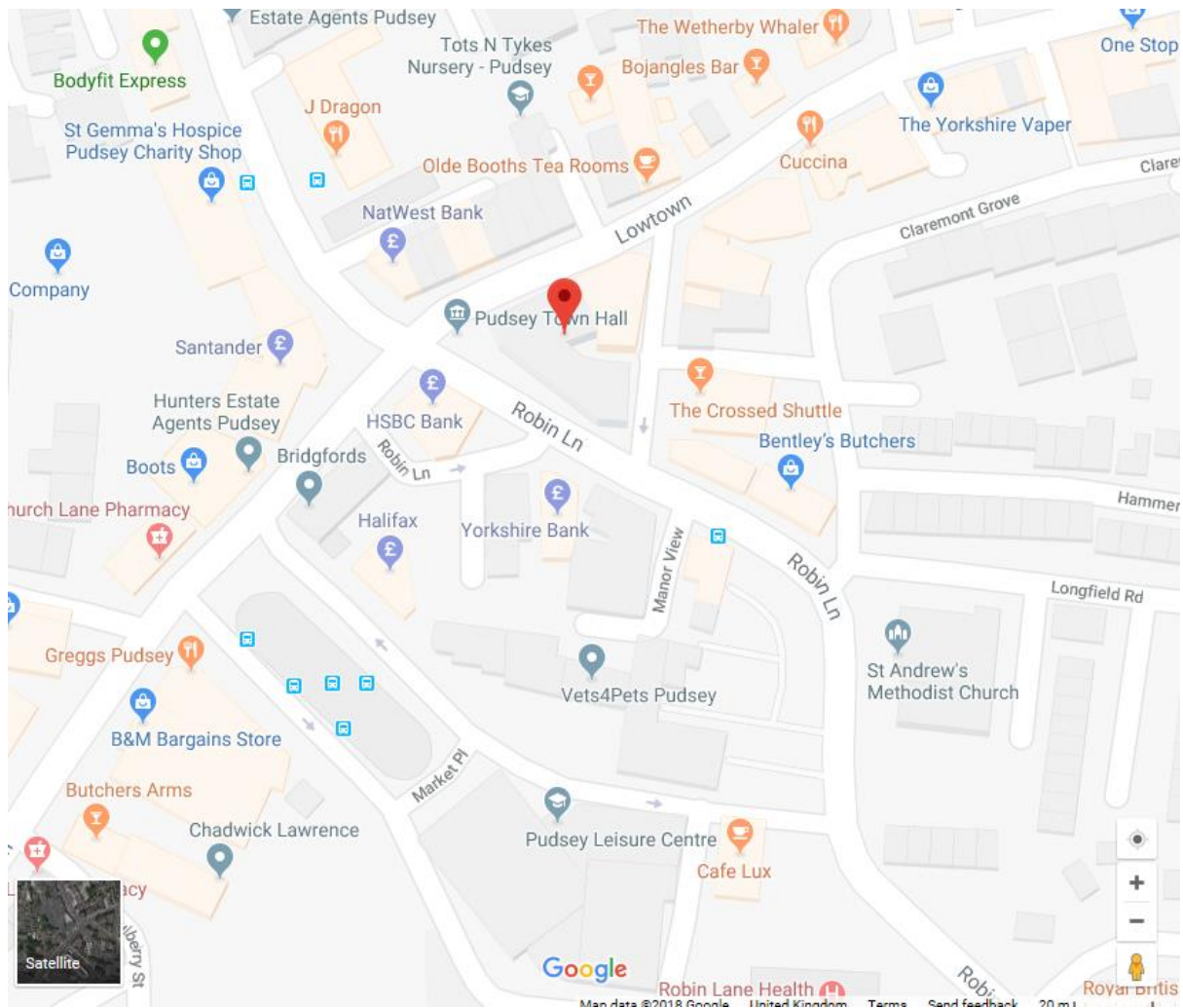
Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2018/19 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

Pudsey Town Hall Robin Lane LS28 7BL



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